# Practical house rules for Sandbjerg Manor, Denmark

Sandbjerg Manor is a conference centre owned by Aarhus University, but it is widely used by many other conference organisers. Its goal is to keep expenditures low, and to do that, a certain kind of self-service is expected. Therefore, you are kindly asked to help us abide the following few rules:

* After each meal, you are kindly asked to clear the table. This is not relevant for the conference dinner Friday 29 October, though
* One free wine, beer or soft drink is included for each meal; further beverages should be paid for. Beers and soft drinks are placed in a refrigerator to keep cool. Prices will appear at the desk. Only at the conference dinner on Friday evening, beverages ad libitum are provided
* During coffee breaks, you are welcome to take drinks from the refrigerator
* Bed linen and towels will not be changed during the stay
* Keys must be handed in at the reception at 9:00 a.m. on the day of departure.