

## NORMS FOR EXTERNAL EXAMINERS

valid from October 1, 2016

and

made available to external examiners at the Department of Economics and Business Economics in the Summer 2016

*Payment norms in working hours (WH)*

Activity		Norm unit	Working hours
Evaluation of examination papers	MBA thesis, incl. oral examination	<i>Student</i>	8.00
	HD 1 <sup>st</sup> part project, incl. oral examination for one student <sup>1</sup>	<i>Student</i>	3.50
	HD thesis, incl. oral examination	<i>1 student</i>	6.00
		<i>2 students</i>	9.00
	Master's thesis (cand.merc/oecon/soc/mat-øk), incl. oral examination. 2 students - if individual examination: 1 hour extra	<i>1 student</i>	8.00
		<i>2 students</i>	12.00
	Bachelor's thesis, incl. oral examination	<i>1 student</i>	3.75
		<i>2 students</i>	6.00
		<i>3 students</i>	8.00
	Project assignment (Oecon projektfag)	<i>1 student</i>	1.33
		<i>2 students</i>	1.66
Project home assignment <sup>2</sup> (more than 25 pages per student)	<i>Student</i>	3.00	
Home assignments <sup>2</sup> : 16-25 pages per student 7-15 pages per student 4-6 pages per student 1-3 pages per student	<i>Student</i>	2.00	
	<i>Student</i>	1.50	
	<i>Student</i>	1.00	
	<i>Student</i>	0.50	
Topics assignment	<i>10 ECTS</i>	1.00	
Written examination <sup>3</sup>	<i>Examination hour</i>	0.125	
Oral Examination <sup>4</sup>	Equal to oral examination norm (20 minutes exam = 20 minutes norm)	<i>Student</i>	Varies
Miscellaneous	Investigation of examination fraud – thesis or project	<i>Thesis/project</i>	2.00
	Investigation of other types of examination fraud	<i>Thesis/project</i>	2.00
	Chairman of appeals board <sup>5</sup>	<i>Complaint</i>	2.00
	Member of appeals board	<i>Complaint</i>	Norm for the activity
	Re-evaluation of complaint case <sup>6</sup>	<i>Complaint</i>	norm for the activity + 1.00

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<sup>1</sup> If more than 1 student per project: +0.50 per student (oral examination)

<sup>2</sup> The term *home assignment* covers all written tests not given on site, incl. project reports, seminar reports and trainee reports.

<sup>3</sup> The length of the written examination appears from the relevant [course catalogue](#). E.g. the norm for a 6 hour written examination is 0.75 hours per student (0.125 x 6).

<sup>4</sup> Payment is received for all students showing up. For students not showing up, **half the norm** is paid. For each examination day, however, no matter the number of students, salary for **at least 1 hour** is paid.

<sup>5</sup> The chairman is also paid as a member of the appeals board.

<sup>6</sup> Should the appeals board decide to make a re-evaluation, the payment for this also includes the members of the appeals board. They are also paid as members of the appeals board.